

**CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY  
AGENDA**

**City Council Chambers  
1015 Chittenden Avenue  
Corcoran, CA 93212**

***Tuesday, September 14, 2021  
5:30 P.M***

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**Public Inspection:** A detailed City Council packet is available for review at the City Clerk's Office, located at Corcoran City Hall, 832 Whitley Avenue.

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**Notice of ADA Compliance:** In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the City Clerk's Office at (559) 992-2151.

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**ROLL CALL**

Mayor:	Patricia Nolen
Vice Mayor:	Jeanette Zamora-Bragg
Council Member:	Greg Ojeda
Council Member:	Sidonio "Sid" Palmerin
Council Member:	Jerry Robertson

**INVOCATION**

**FLAG SALUTE**

**1. PUBLIC DISCUSSION**

Members of the audience may address the Council on non-agenda items; however, in accordance with government code section 54954.2, the Council may not (except in very specific instances) take action on an item not appearing on the posted agenda.

This is the time for members of the public to comment on any matter within the jurisdiction of the Corcoran City Council. This is also the public's opportunity to request that a Consent Calendar item be removed from that section and made a regular agenda item. The councilmembers ask that you keep your comments brief and positive. Creative criticism, presented with appropriate courtesy, is welcome.

After receiving recognition from the chair, speakers shall state their name and address and proceed with comments. Each speaker will be limited to five (5) minutes.

2. **CONSENT CALENDAR (VV)**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion. If anyone desires discussion of any item on the consent calendar, the item can be removed at the request of any member of the City Council and made a part of the regular agenda.

- 2-A. Approval of minutes of the meeting of the City Council on August 24, 2021.
- 2-B. Authorization to read ordinances and resolutions by title only.
- 2-C. Approve the Burnham Smith Splash Pad Notice of Completion.
- 2-D. Approval of Resolution No. 3106 declaring Surplus Property.

3. **APPROPRIATIONS (VV)**

Approval of Warrant Register dated September 14, 2021. *(Ruiz-Nuñez) (VV)*

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

- 7-A. Authorize the purchase of a PAX Residual Control System from Process Solution Inc. *(Faulkner) (VV)*
- 7-B. Authorize the release of a Request for Qualifications for Energy Conservation and Energy Efficiency Services. *(Gatzka) (VV)*
- 7-C. Consider various City Recognition options for Former Council Member Ray Lerma. *(Gatzka)*

8. **MATTERS FOR MAYOR AND COUNCIL**


- 8-A. Information Items
- 8-B. Staff Referral Items - *Items of Interest (Non-action items the Council may wish to discuss)*
- 8-C. Committee Reports

9. **CLOSED SESSION**

9A. **THREAT TO PUBLIC SERVICES OR FACILITIES** (Government Code § 54957(a)). Consultation with City Manager, Chief of Police and Deputy Chief specify name of law enforcement agency and title of officer, or name of applicable agency representative and title).

10. **ADJOURNMENT**

I certify that I caused this Agenda of the Corcoran City Council meeting to be posted at the City Council Chambers, 1015 Chittenden Avenue on September 10, 2021.

  
\_\_\_\_\_  
Marlene Spain, City Clerk

**MINUTES  
CORCORAN CITY COUNCIL,  
JOINT POWERS FINANCE AUTHORITY,  
SUCCESSOR AGENCY FOR CORCORAN RDA,  
& HOUSING AUTHORITY REGULAR MEETING**

**Tuesday, August 24, 2021**

The regular session of the Corcoran City Council was called to order by Mayor Nolen, in the City Council Chambers, 1015 Chittenden Avenue, Corcoran, CA at 5:31 P.M.

**ROLL CALL**

Councilmembers present: Greg Ojeda, Pat Nolen, Sidonio Palmerin, and Jeanette Zamora-Bragg

Councilmembers absent: Jerry Robertson

Staff present: Joseph Beery, Joseph Faulkner, Soledad Ruiz-Nuñez, Reuben Shortnacy, Marlene Spain and Kevin Tromborg

Press present: None

**INVOCATION** - Invocation was led by Councilmember Palmerin

**FLAG SALUTE** – Flag salute was led by Councilmember Ojeda

**1. PUBLIC DISCUSSION – None**

**2. CONSENT CALENDAR (VV)**

Following Council discussion, a **motion** was made by Palmerin and seconded by Ojeda to approve Consent Calendar. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

- 2-A.** Approval of minutes of the meeting of the City Council on July 27, 2021.
- 2-B.** Authorization to read ordinances and resolutions by title only.
- 2-C.** Consider Rejection of the Claim by Tina Alvidrez.
- 2-D.** Consider the minor revisions to the Deputy City Clerk job description.
- 2-E.** Consider Rejection of the Claim by Martin Munoz.

3. **APPROPRIATIONS (VV)**

Following Council discussion, a **motion** was made by Zamora-Bragg and seconded by Ojeda to approve warrant register dated August 10, 2021 and August 24, 2021. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

4. **PRESENTATIONS** – None

5. **PUBLIC HEARINGS** – None

6. **WRITTEN COMMUNICATIONS** – None

7. **STAFF REPORTS**

7-A. City Manager, Greg Gatzka presented the staff report with information regarding the support for Tulare Lake Basin Water Storage District Letter to Governor regarding economic impacts of state water costs.

7-B. Following Council discussion a **motion** was made by Palmerin and seconded by Ojeda to approve Resolution No. 3104 and assurances regarding the State of Good Repair Program (SGR). Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

7-C. Public Works Director, Joseph Faulkner presented information regarding the Gateway Park Modifications.

7-D. Following Council discussion a **motion** was made by Ojeda seconded by Palmerin to approve the construction of the Hovnanian Storm Basin Play Structure. Motion carried by the following vote:

**AYES:** Nolen, Ojeda, Palmerin, and Zamora-Bragg  
**NOES:**  
**ABSENT:** Robertson

7-E. City Manager, Greg Gatzka presented information regarding the 2020 Census and Redistricting.

8. **MATTERS FOR MAYOR AND COUNCIL**

- 8-A. Council received information items.
- 8-B. Staff received referral items.
- 8-C. Committee reports.

**CLOSED SESSION**

The City Council convened in closed session at 6:08 p.m.

9-A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR(S)**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54956.8:

Property: APN 030-062-008 (Corcoran Rail Spur Property) and  
1049 Chittenden Ave

Agency negotiator: City Manager

Negotiating parties: \_\_\_\_\_

Under negotiation: Price/Terms

The regular meeting was reconvened at 6:29 p.m. The Mayor reported that on Item 9-A Council authorized the City Manager to enter into an agreement to sell the rail spur to Button Willow Company. All Council members were in favor, minus Robertson, who was absent. Mayor also reported that Council authorized the City Manager to negotiate and offer on 1049 Chittenden Ave. All Council members were in favor, minus Robertson who was absent

**ADJOURNMENT**                      **6:31 P.M.**

\_\_\_\_\_  
Patricia Nolen, Mayor

\_\_\_\_\_  
Marlene Spain, City Clerk

**APPROVED DATE:** \_\_\_\_\_

**CONSENT CALENDAR  
ITEM #: 2-C**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Joseph Faulkner, Public Works Director

**DATE:** September 8, 2021

**MEETING DATE:** September 14, 2021

**SUBJECT:** Burnham Smith Splash Pad Notice of Completion

**Summary:**

The Burnham Smith Splash Pad Project construction is now complete and recordation of a Notice of Completion is necessary to complete the project.

**Recommendation:**

Consider approval of Resolution 3105, to accept completion of the Burnham Smith Splash Pad Project and authorize the City Clerk to record the Notice of Completion.

**Budget Impact:**

No Budget impact to record Notice of Completion.

**Background:**

The Corcoran City Council awarded the Burnham Smith Splash Pad Project to JT2 Inc. at the May 25, 2021 meeting. This project was budgeted in the 2021/2022 Capital Improvement Plan and funded through Measure A and Prop 68 funds.

Contract Amount: \$227,500.00

Change Orders: \$ 0.00

Final Contract Amount: \$227,500.00

The work for this project resulted in no change orders, and consisted of installation of the following:

- Three (3) multiage water play stations.
- One (1) SmartAccess controller.
- One (1) 20'X40' canopy.
- 1462 sq/ft of cement and ADA sidewalk.

**RESOLUTION NO. 3105**

**A RESOLUTION OF THE CORCORAN CITY COUNCIL  
ACCEPTING THE PUBLIC IMPROVEMENTS FOR THE  
BURNHAM SMITH SPLASH PAD PROJECT, CORCORAN, CA  
COMPLETED BY JT2, INC.**

**WHEREAS**, the City of Corcoran was awarded Prop 68 funds and contributed Measure A funds to program the Burnham Smith Splash Pad as part of the 2021/2022 City's Capital Improvement Plan; and

**WHEREAS**, on May 25, 2021, the City awarded JT2 Inc. the construction contract for the Burnham Smith Splash Pad; and

**WHEREAS**, the construction and public improvements performed by JT2 Inc. have been completed and determined to be satisfactory completion of the project; and

**WHEREAS**, a Notice of Completion for the Burnham Smith Splash Pad Project is necessary to close out the project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Corcoran City Council hereby acknowledges the Burnham Smith Splash Pad Project as completed; and

**FURTHER RESOLVED**, that the City Clerk is authorized and directed to record said Notice of Completion with the Office of the Kings County Recorder when fully executed and notarized.

I hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Corcoran City Council in Corcoran, California, at a meeting held on the 14<sup>th</sup> day of September 2021, by the following vote of the members thereof:

**AYES:**

**NOES:**

**ABSENT:**

**APPROVED:** \_\_\_\_\_  
Patricia Nolan, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk



**CLERKS CERTIFICATE**

City of Corcoran        }  
County of Kings        } ss.  
State of California     }

I, Marlene Spain, City Clerk of the City of Corcoran, hereby certify that this is a full, true and correct copy of Resolution No. 3105 duly passed by the City Council of the City of Corcoran at a regular meeting thereof held on the 14th day of September, 2021, by the vote as set forth therein.

DATED:       September 14, 2021

ATTEST:

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Marlene Spain, City Clerk

**PUBLIC AGENCY ACKNOWLEDGEMENT**

STATE OF CALIFORNIA    )  
COUNTY OF KINGS        ) ss.  
CITY OF CORCORAN        )

On September 14, 2021 before me, Marlene Spain, City Clerk, personally appeared Patricia Nolan, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Marlene Spain, City Clerk

[ seal ]

City of

# CORCORAN

A MUNICIPAL CORPORATION

FOUNDED 1914

## CONSENT CALENDAR ITEM #: 2-D

### MEMO

**TO:** Corcoran City Council

**FROM:** Marlene Spain, Assistant to the City Manager/City Clerk

**DATE:** September 9, 2021 **MEETING DATE:** September 14, 2021

**SUBJECT:** Approval Resolution No. 3106 declaring Surplus Property.

**Discussion:**

The attached resolution and Exhibit A indicate the vehicles the City is no longer using. Staff recommends the approval of Resolution No. 3106 declaring the listed city vehicles surplus and available for sale.

**Recommendation:**

Move to approve Resolution No. 3106 as part of the consent calendar.

**Budget Impact:**

None

**Attachments:**

Resolution No. 3106

Exhibit A

City Offices

**RESOLUTION NO. 3106**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CORCORAN  
DECLARING CERTAIN PROPERTY SURPLUS AND AVAILABLE FOR SALE**

**WHEREAS**, the City of Corcoran, from time to time, finds it necessary to dispose of surplus property used in the process of conducting its municipal affairs; and,

**WHEREAS**, the personal property sold has no practical usage to the City of Corcoran; and,

**WHEREAS**, it would be in the best interest of the City of Corcoran to declare this property surplus and place it for sale;

**NOW, THEREFORE, BE IT RESOLVED** that the items on Exhibit A are so declared as surplus and placed for sale or disposal in the best interest of the City of Corcoran. All sales will be final.

I hereby certify that the foregoing Resolution was passed and adopted at a regular meeting of the Corcoran City Council duly called and held on the 14th day of September, 2021, by the following vote:

AYES:

NOES:

ABSENT:

**APPROVED:** \_\_\_\_\_  
Patricia Nolen, Mayor

**ATTEST:** \_\_\_\_\_  
Marlene Spain, City Clerk

**CLERKS CERTIFICATE**

City of Corcoran        }  
County of Kings        } ss.  
State of California     }

I, Marlene Spain, hereby certify that the foregoing is a full, true and correct copy of a resolution passed and adopted by the City Council of the City of Corcoran at a regular meeting held on the 14<sup>th</sup> day of September, 2021, by the vote as set forth therein.

DATED:

ATTEST:

\_\_\_\_\_  
Marlene Spain  
City Clerk

[ seal ]

**EXHIBIT "A"**  
**Surplus Property**

Vehicles

2001	Dodge	Ram 2500	VIN# 3B6KC26Z81M545688
2001	Dodge	Ram 2500	VIN# 1B7KC23Z71J574189
2001	Ford	Shuttle Bus	VIN# 1FDWE45FS1HA60726
2006	Ford	Police Car	VIN# 2FAHP71W06X121685
2007	Ford	Police Car	VIN# 2FAFP71W37X128283

Scrap Vehicles

2001	Dodge	Ram 2500	VIN# 3B6KC26ZX1M545689
2006	Chevy	Silverado	VIN# 1GCEC14X26Z134877

#1

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/23/2021 - 4:28PM  
Warrant Request Date: 8/24/2021  
DAC Fund:

Batch: 00514.08.2021 - Wmt Rgstr 8/24/21 FY2021

Line	Claimant	Amount
1	Cannon Financial Services, Inc.	508.16
2	Employment Development Dept	409.00
3	Jagjit Singh	100.00
4	Kings County	247,512.00
5	PG&E	10.62
6	PG&E	5,253.57
7	PG&E	10.51
8	PG&E	39.45
9	PG&E	2,191.93
10	PG&E	5,382.08
11	Recreation Association of Corcoran	21,695.63
12	The Gas Company	14.79
13	The Gas Company	16.33
14	The Gas Company	22.99
15	The Gas Company	35.29
16	The Gas Company	51.54
17	The Gas Company	15.78
18	The Gas Company	42.98
19	The Gas Company	20.44
20	The Gas Company	89.12
21	The Gas Company	132.70
22	Tule Trash Company	1,402.73
<b>Page Total:</b>		<b>\$284,957.64</b>
<b>Grand Total:</b>		<b>\$284,957.64</b>

Page Total: \$284,957.64

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 08/23/2021 - 4:29PM  
 Batch: 00514.08.2021 - Wrnt Rgstr 8/24/21 FY2021

Warrant Date	Vendor	Description	Account Number	Amount
8/24/2021	Cannon Financial Services, Inc.	CONTRACT & INS CHARGE & USAGE MAY TO JUNE 2021	104-421-300-180	508.16
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: ANDRADE	104-421-200-131	358.50
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: LOPEZ	104-402-200-131	-900.00
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: E CHAVEZ	120-435-200-131	47.53
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: E CHAVEZ	105-437-200-131	47.53
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: E CHAVEZ	145-410-200-131	47.53
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: E CHAVEZ	104-432-200-131	380.20
8/24/2021	Employment Development Dept	UNEMPLOYMENT BEN: E CHAVEZ	104-412-200-131	427.71
8/24/2021	Jagjit Singh	UB REFUND CHECK ACCT#12689-000 710 OTIS AVE.	105-000-202-010	100.00
8/24/2021	Kings County	REIMB KINGS COUNTY FOR DOUBLE PAYMENT	145-410-319-049	247,512.00
8/24/2021	PG&E	ACCT#5304135173-4	111-602-300-200	256.90
8/24/2021	PG&E	ACCT#5304135173-4	111-601-300-240	74.33
8/24/2021	PG&E	ACCT#5304135173-4	111-603-300-240	10.45
8/24/2021	PG&E	ACCT#5304135173-4	111-604-300-240	94.63
8/24/2021	PG&E	ACCT#5304135173-4	104-412-300-240	11.34
8/24/2021	PG&E	ACCT#5304135173-4	109-434-300-240	4,727.76
8/24/2021	PG&E	ACCT#5304135173-4	111-605-300-200	78.16
8/24/2021	PG&E	ACCT#27777837660	105-437-300-240	2,191.93
8/24/2021	PG&E	ACCT#13015938064	104-432-300-240	5,382.08
8/24/2021	PG&E	ACCT#84659647279	301-430-300-316	10.51
8/24/2021	PG&E	ACCT#10561736330	301-430-300-316	39.45
8/24/2021	PG&E	ACCT#94172356415	301-430-300-316	10.62
8/24/2021	Recreation Association of Corcoran	POOL EXP REIMB APR TO JUNE 2021	138-413-300-206	21,695.63
8/24/2021	The Gas Company	ACCT#00888349024	145-410-300-242	20.44
8/24/2021	The Gas Company	ACCT#00891595001	104-432-300-242	89.12
8/24/2021	The Gas Company	ACCT#11484795064	138-413-300-200	15.78
8/24/2021	The Gas Company	ACCT#20001594009	104-432-300-242	22.99
8/24/2021	The Gas Company	ACCT#06981596833	104-432-320-242	35.29
8/24/2021	The Gas Company	ACCT#11971525008	104-432-300-242	132.70
8/24/2021	The Gas Company	ACCT#115829731015	104-432-300-242	42.98
8/24/2021	The Gas Company	ACCT#06301527005	120-435-300-242	16.33
8/24/2021	The Gas Company	ACCT#05463252576	104-432-300-242	51.54
8/24/2021	The Gas Company	ACCT#12602978541	104-432-300-242	14.79
8/24/2021	Tule Trash Company	DUMP FEE	112-436-300-192	1,402.73



#2

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 08/23/2021 - 4:40PM  
Warrant Request Date: 8/24/2021  
DAC Fund:

Batch: 00515.08.2021 - Wmt Rgstr 8/24/21 FY2022

Line	Claimant	Amount
1	C. A. Reding Company, Inc	53.70
2	Cannon Financial Services, Inc.	457.52
3	City of Corcoran	417.91
4	City of Corcoran	378.25
5	Frontier Communications	580.90
6	Frontier Communications	261.46
7	Frontier Communications	46.25
8	Frontier Communications	415.17
9	Frontier Communications	120.84
10	Frontier Communications	164.86
11	Frontier Communications	367.09
12	Gary V. Burrows Inc.	3,596.65
13	GMS, Inc	45.00
14	Kings Waste & Recycling	42,791.33
15	Navia Benefit Solutions	110.00
16	PG&E	234,072.87
17	PG&E	31.93
18	PG&E	36.87
19	Prime Towing & Transport, Inc.	125.00
20	Quadient	1,045.82
21	Quadient Leasing USA, Inc.	1,202.62
22	Sherwin Williams Co	175.14
23	Terminix	64.00
24	The Printer	306.35
25	TSA Consulting Group, Inc.	50.00
26	Tule Trash Company	102,502.73
Page Total:		\$389,420.26
Grand Total:		\$389,420.26

Page Total: \$389,420.26

# Accounts Payable

## Voucher Approval List

User: spineda  
 Printed: 08/23/2021 - 4:42PM  
 Batch: 00515.08.2021 - Wrnt Rgstr 8/24/21 FY2022



Warrant Date	Vendor	Description	Account Number	Amount
8/24/2021	C. A. Reding Company, Inc	DEPOT COPIER: JULY 2021	145-410-300-180	53.70
8/24/2021	Cannon Financial Services, Inc.	CONTRACT & INS CHARGE & USAGE JULY 2021	104-432-300-180	457.52
8/24/2021	City of Corcoran	2410 BELL CITY SVC	301-430-300-316	181.10
8/24/2021	City of Corcoran	1630 BREWER CITY SVC	301-430-300-316	197.15
8/24/2021	City of Corcoran	T HAYHURST DUES REIMB	104-000-202-011	55.00
8/24/2021	City of Corcoran	TINT SVC 2016 FORD FUSHION PD	104-421-300-260	150.00
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	104-406-200-120	76.83
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	311-408-200-120	15.26
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	301-430-200-120	2.54
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	178-441-200-120	2.54
8/24/2021	City of Corcoran	P CASTRO PER DIEM	104-421-300-270	36.00
8/24/2021	City of Corcoran	K COELHO PER DIEM	104-421-300-270	12.00
8/24/2021	City of Corcoran	P JAMES PER DIEM	104-421-300-270	12.00
8/24/2021	City of Corcoran	R DEVANEY PER DIEM	104-421-300-270	12.00
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	177-448-200-120	2.54
8/24/2021	City of Corcoran	J DELACRUZ INS PREMIUM REIMB	179-442-200-120	2.05
8/24/2021	City of Corcoran	POSTAGE	104-432-300-150	3.15
8/24/2021	City of Corcoran	PER DIEM S BEWARDER	104-421-300-270	36.00
8/24/2021	Frontier Communications	ACCT#55999212650917185	120-435-300-220	120.84
8/24/2021	Frontier Communications	ACCT#55999210200731195	104-421-300-220	415.17
8/24/2021	Frontier Communications	ACCT#55999212160621185	120-435-300-220	261.46
8/24/2021	Frontier Communications	ACCT#55999241850629065	105-437-300-220	580.90
8/24/2021	Frontier Communications	ACCT#20914815380301985	136-415-300-220	46.25
8/24/2021	Frontier Communications	ACCT#55999214080910985	104-432-300-220	367.09
8/24/2021	Frontier Communications	ACCT#55999222430604085	104-432-300-220	164.86
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-421-300-250	1,769.75
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-431-300-250	268.80
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	104-433-300-250	437.67
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	109-434-300-250	687.64
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	120-435-300-250	316.97
8/24/2021	Gary V. Burrows Inc.	FUEL STATEMENT	105-437-300-250	115.82
8/24/2021	GMS, Inc.	#829 RED FLAG ANNUAL SUPP MAINT	178-441-300-200	45.00
8/24/2021	Kings Waste & Recycling	GREEN WASTE 165.5 UNIT/TONS	112-436-300-192	6,620.00
8/24/2021	Kings Waste & Recycling	BLUE CANS 77.83 UNIT/TONS	112-436-300-192	3,113.20

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 09/09/2021 - 8:31AM  
Warrant Request Date: 9/14/2021  
DAC Fund:

Batch: 00511.09.2021 - Wmnt Rgstr 9/14/21 FY2021

Line	Claimant	Amount
1	A & M Consulting Engineers	43,892.45
2	Corona Environmental Consulting	510.00
3	Doctors Occupational Testing Solutions	140.00
4	Employment Development Dept	5,493.37
5	Kings Industrial Occ. Med. Ctr., Inc.	395.00
6	Laboratory Corporation of America Holdings	252.00
7	Shyam Bhaskar, MD	346.00
8	Streamline Irrigation, Inc.	1,249.92
9	USA Blue Book	77.72
<b>Page Total:</b>		<b>\$52,356.46</b>
<b>Grand Total:</b>		<b>\$52,356.46</b>

Page Total: \$52,356.46

# Accounts Payable

## Voucher Approval List



User: spineda  
 Printed: 09/09/2021 - 8:32AM  
 Batch: 00511.09.2021 - Wrnt Rgstr 9/14/21 FY2021

Warrant Date	Vendor	Description	Account Number	Amount
9/14/2021	A & M Consulting Engineers	SB1 CONST MNGT & RE SVCS	110-434-300-200	2,601.80
9/14/2021	A & M Consulting Engineers	HIP ROAD MAINT 5223-021 CONSTRUCTION MNGT	109-434-300-200	388.00
9/14/2021	A & M Consulting Engineers	STORM WATER MASTER PLAN 020-021	121-439-300-200	20,035.00
9/14/2021	A & M Consulting Engineers	MEASURE A BURNHAM SMITH PARK SPLASH PAD	138-413-500-540	361.15
9/14/2021	A & M Consulting Engineers	PROP 68 GATEWAY PARK BID PACKAGE	307-449-300-200	1,309.50
9/14/2021	A & M Consulting Engineers	CALTRANS CMAQ 5223-09 CONST MNGT	109-434-300-200	15,026.00
9/14/2021	A & M Consulting Engineers	CAL TRANS CMAQ 5223-020 CONST MNGT	109-434-300-200	4,171.00
9/14/2021	Corona Environmental Consulting	WTP UPGRADES PH ADJ	105-437-500-551	510.00
9/14/2021	Doctors Occupational Testing Solutions	BREATH & ALCOHOL L JONES	145-410-300-200	30.00
9/14/2021	Doctors Occupational Testing Solutions	BREATH & ALCOHOL & RANDOM DRUG TEST R ADAMS	109-434-300-200	55.00
9/14/2021	Doctors Occupational Testing Solutions	RANDOM DRUG TEST L JONES	145-410-300-200	55.00
9/14/2021	Employment Development Dept	EI-DEC21: BOLLND,CAMARENA, GEORGE,ROCHA, MONTAN	104-421-200-131	4,806.70
9/14/2021	Employment Development Dept	UNEMPLOYMENT INS CLAIMS Q ENDING DEC 2020:E CHAVE	120-435-200-131	30.85
9/14/2021	Employment Development Dept	UNEMPLOYMENT INS CLAIMS Q ENDING DEC 2020:E CHAVE	105-437-200-131	30.85
9/14/2021	Employment Development Dept	UNEMPLOYMENT INS CLAIMS Q ENDING DEC 2020:E CHAVE	145-410-200-131	30.85
9/14/2021	Employment Development Dept	UNEMPLOYMENT INS CLAIMS Q ENDING DEC 2020:E CHAVE	104-432-200-131	281.63
9/14/2021	Employment Development Dept	UNEMPLOYMENT INS CLAIMS Q ENDING DEC 2020:E CHAVE	104-412-200-131	312.49
9/14/2021	Kings Industrial Occ. Med. Ctr., Inc.	PHYSICAL EXAM DOT N LOPEZ	145-410-300-200	95.00
9/14/2021	Kings Industrial Occ. Med. Ctr., Inc.	PHYSICAL EXAM DOT D MODESTO	120-435-300-200	95.00
9/14/2021	Kings Industrial Occ. Med. Ctr., Inc.	PHYSICAL EXAM DOT P MCBRIDE	104-412-300-200	95.00
9/14/2021	Kings Industrial Occ. Med. Ctr., Inc.	PHYSICAL EXAM DOT L JONES	145-410-300-200	110.00
9/14/2021	Laboratory Corporation of America Holdings	TB TEST FOR S ZAMUDIO	104-421-300-200	252.00
9/14/2021	Shyam Bhaskar, MD	PRE EMPLOYMENT PHYSICAL FOR ALFARO TB TEST	104-412-300-200	226.00
9/14/2021	Shyam Bhaskar, MD	PRE EMPLOYMENT PHYSICAL FOR BEWARDER	104-421-300-200	120.00
9/14/2021	Streamline Irrigation, Inc.	REPCL FOR BAD SOLENOID ON FILTER STATION C WELL 10	105-437-300-140	165.00
9/14/2021	Streamline Irrigation, Inc.	PRESSURE SUSTAINING VALVE INSTALL WELL 10	105-437-300-200	1,084.92
9/14/2021	USA Blue Book	DI WATER FOR AZTEC ANALYZER	105-437-300-210	77.72

**Warrant Total: 52,356.46**

# Accounts Payable

## Blanket Voucher Approval Document



User: spineda  
Printed: 09/08/2021 - 4:53PM  
Warrant Request Date: 9/14/2021  
DAC Fund:

Batch: 00501.09.2021 - Wrmt Rgstr 9/14/21 FY2022

Line	Claimant	Amount
1	A & M Consulting Engineers	108,050.78
2	American Office Solutions, LLC	135.30
3	Asbury Environmental Services	55.00
4	AT&T Mobility	86.08
5	Auto Zone, Inc.	956.77
6	Az Auto Parts	640.83
7	Badger Meter	2,469.98
8	BC Laboratories, Inc	130.00
9	Best Deal Food Co Inc.	18.22
10	Betts Truck Parts & Service	404.86
11	Billingsley Tire, Inc.	1,874.28
12	Central Valley Sweeping LLC	5,800.00
13	Chemical Waste Management Inc	45.00
14	Christian Espinoza	150.00
15	College of the Sequoias	980.00
16	Commercial Radiator Works Inc	310.00
17	Corcoran Heating & Air	168.00
18	Data Ticket Inc	335.00
19	Dept of Justice	659.00
20	Employment Development Dept	381.16
21	Frontier Communications	65.08
22	Galindo Farms Discing	872.51
23	Global CTI Group, Inc.	10,639.27
24	GMS, Inc.	82.50
25	Gonzalez Lawn Service	70.00
26	Hach Company	376.48
27	HCI Systems Inc.	709.00
28	HUB International	850.84
29	JT2 Inc.	46,930.00
30	Kurita America Inc.	1,767.96
31	LexisNexis Risk Data Management, Inc.	150.00
32	Liebert Cassidy Whitmore	1,730.00
33	Maaco	2,706.23
34	Manuel Zapata Tree Service	450.00
35	Martin Lopez	4,462.50
36	Mary Gomez	200.00
37	Merle Stone Chevrolet	1,048.95
38	Navia Benefit Solutions	110.00
39	Office Depot	473.22
40	PACE Supply	25,845.26
41	Pacific Orchard Development, Inc.	9,995.80
42	Prudential Overall Supply	326.14
43	Quality Pool Service	6,372.20
44	Self Help Enterprises	4,690.57
45	Sherwin Williams Co	1,110.52
46	Shyam Bhaskar, MD	173.00

47	Simplot Grower Solutions	480.00		
48	SJVAPCD	723.00		
49	Streamline Irrigation, Inc.	1,598.99		
50	Sun Ridge Systems, Inc	25,712.00		
51	Superior Electric Works Inc.	871.65		
52	T&T Pavement Markings, Inc.	4,907.71		
53	Terminix	64.00		
54	The Lawnmower Man	100.96		
55	Univar USA Inc	4,597.49		
56	unWired Broadband	399.90		
57	US Bank Equipment Finance	211.30		
58	USPS	4,200.00		
59	W3i Engineering	6,755.50		
60	Wells Fargo Bank, N.A.	388.36		
61	WEX BANK	12,424.49		
62	Will Tiesiera Ford-Mercury	55.02		
63	Witbro Inc.	74,686.98		
64	Wood Rogers, Inc.	420.00		
			Page Total:	\$138,597.35
			Grand Total:	\$384,455.64

Page Total: \$138,597.35

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City of  
**CORCORAN**

FOUNDED 1914

Public Works Department

**STAFF REPORT**  
**ITEM #: 7-A**

**MEMO**

**TO:** Corcoran City Council

**FROM:** Joseph Faulkner, Public Works Director

**DATE:** September 7, 2021      **MEETING DATE:** September 14, 2021

**SUBJECT:** PAX Residual Control System

**Summary:**

A secondary PAX Residual Control System is necessary for effective water quality treatment and utilization of Well 11 water at the City's Water Treatment Plant.

**Recommendation:**

Authorize the purchase of a PAX Residual Control System from Process Solutions Inc.

**Budget impact:**

The cost to design and install the PAX Residual Control System is \$96,000, and was approved as part of the Fiscal Year 2021-22 Water Capital Expenses budget.

**Background:**

In 2019, the City of Corcoran finished the construction of its newest groundwater well, Well 11. This well was drilled to 1800 feet, and found to have water quality problems. Those problems include high turbidity, pH, odor, total organic carbon compounds, and a yellow-ish color. The City consulted with AdEdge Water Technologies, who developed a Granular Activated Carbon (GAC) pilot test at the Well 11 site to determine if this was a viable treatment strategy for Well 11. This test was unsuccessful, as it did not remove the color or total organic carbon compounds to a sufficient level.

In order to improve water quality from Well 11, staff began conducting industry standard testing through a series of jar test experiments using the chemicals at the water treatment plant to treat Well 11 water. These chemicals are sodium hypochlorite (chlorine) and ferric chloride. The jar test was successful as these two chemicals removed the yellow-ish color, odor, and turbidity. Because pH adjustment was recently approved by the State Water Resources Control Board, this treatment strategy will work to lower the pH of Well 11 to an acceptable level. However, the jar test identified one remaining problem. There is not enough contact time at the water treatment plant for the chlorine to degrade the color, odor, and turbidity. During the jar test, it took

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approximately 30 minutes for the color, odor, and turbidity to disappear. This is the contact time required. Typical Well 11 chlorination treatment is only 15 minutes of contact time in the Raw Water Tank before it leaves. This is not a long enough contact time, and causes the free chlorine residual to drop very quickly.

In order to correct this issue, staff has contacted PAX Water Technologies to explore the use of a secondary SmartBoost™ Residual Control System to extend the chlorination treatment processing time. The water treatment plant already uses one PAX Residual Control System at the raw water tank for real-time chlorine dosing and monitoring. This first system was installed in 2019 due to the presence of ammonia in four of the City's groundwater wells. This system has worked well to maintain consistent free chlorine residual at the water treatment plant, as well as the distribution system.

A secondary Residual Control System will provide the extended chlorination treatment time to solve the Well 11 water quality problem. It will provide a second real-time measurement and continuous monitoring of the free chlorine residual in the finished water tank. This will allow a variable amount of sodium hypochlorite to be pumped into the finished water tank as well as the raw water tank, so the free chlorine residual will be back to normal levels before the water is pumped to the distribution system. Installing this secondary system will allow the City the opportunity to finally utilize Well 11 water and better prepare the City for any future drought.

**STAFF REPORT  
ITEM #: 7-B****MEMO****TO: Corcoran City Council****FROM: Greg Gatzka, City Manager****DATE: September 14, 2021****MEETING DATE: September 14, 2021****SUBJECT: RFQ for Energy Conservation and Energy Efficiency Services****Summary:**

A significant California energy rate change is anticipated to occur by end of 2021. In order for the City to fully evaluate any potential City facility energy saving projects in time, staff needs the assistance of a qualified energy services company that specializes in public facilities.

**Recommendation:**

Authorize the release of a Request for Qualifications for Energy Conservation and Energy Efficiency Services.

**Budget impact:**

None with this action. If a company is selected, staff will bring a professional services agreement back for City Council approval and provide all relevant City costs associated.

**Background:**

The City of Corcoran, including all residents and businesses, are served by PG&E for their electricity usage. PG&E is faced with substantial financial implications resulting from utility related wildfire damages and other liability, which has led to bankruptcy proceedings. In response, PG&E is seeking California Public Utilities Commission (CPUC) rate changes that will ultimately place greater costs on the customers. One proposal from PG&E will cause a substantial rate increase of about 19% between 2023 and 2026. In November of this year, the CPUC will also be taking up a significant reduction in the solar energy credits provided back to the ratepayers who invest in new solar projects submitted after January 2022. Under the current Net Energy Metering (NEM 2.0) solar energy credit for excess energy generated, the ratepayer receives about a 1 to 1 ratio value credit for additional energy generated. This serves to incentivize solar project creation by providing extra earnings value to the ratepayer. Under the NEM 3.0 rate change anticipated to apply after January 2022, this credit benefit will be reduced by 50 to 75 percent.

The City has a small window of opportunity this year to hire a qualified energy efficiency company to assist the City in identifying viable City solar projects, preparing the engineering , and submitting an Interconnection Application with PG&E to lock in the NEM 2.0 rate. If the City is successful in our PG&E application before December 2021, the NEM 2.0 rate will be locked in for the next 20 years.

In order to facilitate an expedited processing of a PG&E Interconnection Application, the City needs to retain a NAESCO (National Association of Energy Service Companies) accredited company that specializes in public facility solar projects and has expertise in the PG&E Interconnection Application process. The company will also need to be experienced in applying for California Energy Commission’s Energy Conservation Assistance Act – Low Interest Loans as the preferred financing mechanism to meet the City’s financial goals. The following expedited RFQ timeline is proposed to allow approximately two months for project design and interconnection application development and submittal.

**Expedited RFQ Process:**

September 15, 2021	Release the RFQ
September 29, 2021	Deadline for RFQ submittal
October 4, 2021	City Executive Committee Review
October 6, 2021	Selected Company notified
October 12, 2021	Agreement presented to City Council for consideration

**Attachments:**

RFQ for Energy Conservation and Energy Efficiency Services

**REQUEST FOR QUALIFICATIONS**  
**FOR**  
**Corcoran Energy Conservation**  
**&**  
**Efficiency Project**



**City of Corcoran**  
**City Administration**  
**832 Whitley Ave.**  
**Corcoran, CA 93212**

**RESPONSES DUE: 5:00 PM, SEPTEMBER 29, 2021**

The City of Corcoran is requesting Statement of Qualification proposals from qualified contractors (Respondents) who are NAESCO Accredited and can expeditiously assist the City in performing the following:

### **Corcoran Energy Conservation & Efficiency Project**

The purpose of the proposal is to demonstrate the qualifications, competence and capacity of Respondents to perform the work and/or services described in this RFQ. The Proposal should demonstrate the qualifications of the company and staff who would be assigned to this project. Respondents are highly encouraged to guarantee a strong commitment to assisting the City in successfully submitting a PG&E Interconnection Application before the end of 2021 to meet the current Net Energy Metering Rate (NEM 2.0) project qualification eligibility, and successful completion of the City facility project construction and operation within two years.

#### **1. PROJECT DESCRIPTION**

The City has a small window of opportunity this 2021 calendar year to hire a qualified energy efficiency contractor to assist the City in identifying viable City facility solar improvements and other energy use efficiency enhancements, preparing the engineering, and submitting an Interconnection Application with PG&E to lock in the NEM 2.0 rate. If the City is successful in our PG&E Interconnection Application before December 2021, the NEM 2.0 rate will be locked in for the next 20 years. The contractor will only have about two months to design and prepare this PG&E application. Assuming a successful application approval, the contractor will provide the necessary resources to install, maintain, monitor and arrange financing for the project improvements. The City's preferred financing mechanism is utilizing the California Energy Commission's Energy Conservation Assistance Act – Low Interest Loan to meet the City's financial goals. Other financing mechanisms may be considered, but will require a higher threshold of evaluation by the City for financial risk and long-term debt obligation.

The City intends to contract with a single qualified consultant that will work closely with the City through three anticipated stages of the Project.

**PHASE ONE – Audit and Project Development:** This phase consists of two parts:  
(1) Conducting an audit of City facility electric usage, and cost savings analysis; and  
(2) Developing a project development plan and submittal of a PG&E Interconnection Application before the end of 2021. The plan must include a financing plan acceptable to the City.

**PHASE TWO – Construction and Implementation:** Upon satisfactory results of the audit and PG&E Interconnection approval in Phase One, an Energy Performance Contract will be developed to implement the negotiated and recommended project. This "Construction and Implementation Phase" will consist of:

- 1) Finalizing the mechanical, electrical, and architectural engineering designs for the implementation of energy saving and energy generating equipment and construction;
- 2) Providing a guaranteed maximum price, financial analysis that is feasible and desirable by the City for the project;
- 3) Procurement and installation of new equipment and/or refurbishing of existing equipment;

4) Construction management (i.e., overseeing all contractors that may be used to build or install energy saving, generating, or monitoring equipment).

The City of Corcoran may at its sole discretion approve or reject the proposed improvements and/or project elements.

**PHASE THREE – Commissioning, Guarantee, and Monitoring:** Upon completion of construction and equipment installation, the Contractor will provide a variety of services, agreed upon as part of the Energy Performance Contract, to ensure that savings are met. The Contractor shall provide to the City a complete set of plans, specifications, system data sheets, and as-built plans following project completion.

## **2. PROJECT SCHEDULE**

The City has an expedited timeline and intends to initiate this project in October of 2021, with anticipated completion by January 1, 2024. (These dates are tentative and will be based on the final project scope). Respondents to this RFQ must demonstrate a guaranteed commitment to meeting the PG&E Interconnection Application deadline at a minimum and full completion of the project within this timeframe.

## **3. MANDATORY MINIMUM REQUIREMENTS**

Respondents shall be considered for this Project if they meet the following minimum requirements:

1. Accredited by the National Association of Energy Services Companies (NAESCO);
2. Included on the U.S. Department of Energy's (DOE) Qualified List of Energy Services Companies;
3. Holds an Active General Contractor's, C10 – Electrical, and C20 – Warm-Air Heating, Ventilating and Air-Conditioning licenses in the state of California for a minimum of sixty (60) months;
4. Has a minimum bonding capacity of \$10 Million;
5. Proof of Liability Insurance: Certificate of Liability Insurance with limits not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury and property damage liability.
6. Proof of Automobile Insurance: Certificate of Automobile Liability with limits not less than \$1,000,000 combined single limit per accident.
7. Full services qualified team with substantial experience in providing energy savings and generation services to local governments in California;
8. Availability of a highly skilled professional project manager experienced in public sector work for a full service city comparable to the City of Corcoran;
9. Implemented at minimum five (5) energy performance contracts in the public sector in the last 3 years, preferably in the Central San Joaquin Valley of California;
10. No pending/recent litigation in the last thirty-six (36) months in relation to the Respondent's energy project performances and/or its measurement and verification.

## **4. SCOPE OF SERVICES**

The following provides an outline of the scope of services to be provided to the City:

The selected Respondent must evaluate City-owned facilities and design energy conservation & efficiency facility improvements, and submit a PG&E Interconnection Application before the end of 2021 to secure project approval that qualifies for the NEM 2.0 project eligibility. Measures may also include other improvements that propose applicable and actionable energy conservation & efficiency measures. These include, but are not limited to the optimization, installation, retrofit, upgrade, adjustment, and/or replacement of:

- Solar Photovoltaic systems and/or battery storage.
- HVAC systems and automated controls optimization, retrofit, upgrade or replacement.
- Energy efficiency roof enhancements.
- Interior, exterior lighting system retrofit or replacement.
- Staff trainings, remote monitoring services, and/or on-going support services.
- Other Infrastructure improvements that reduce City facility energy and/or reduce operating costs.
- Other training, remote monitoring services, and on-going support services that will ensure objectives of program are met over the term of the agreement.

The selected Respondent is expected to complete all tasks and steps associated with delivering and fulfilling the objectives of this Project. The City of Corcoran will consider any relevant Energy Conservation Measures proposed. All equipment used for this program shall be approved by the City of Corcoran. The City of Corcoran has the right to select any or all of the equipment used for this program by manufacturer and/or brand. Further, the City of Corcoran reserves the right to reject recommended project improvements and upgrades, in whole or in part. The following City facilities must be included in the energy conservation and efficiency analysis at a minimum:

**List of Desired City-owned Facilities**

- City Hall Building
- Police Department Building
- Wastewater Treatment Facility
- Water Treatment Facility
- City Corporation Yard
- City Water Well Sites

Although the full scope of work shall be negotiated in a Professional Services Agreement, the Respondent will be expected to fulfill, at a minimum, the services and technical requirements described in the Scope of Services.

**5. SUBMITTAL**

A Statement of Qualification response to this RFQ shall be submitted either in person or by mail by the following deadline and to the address listed below:

**SEPTEMBER 29, 2021, 5:00 PM**

**City of Corcoran  
City Administration  
832 Whitley Ave.  
Corcoran, CA 93212**

The response must also include:

- A cover letter (2-page limit) including the RFQ due date and title, the firm's name, address, telephone number, and email contact address;
- NAESCO Firm Information, including firm profile, organizational chart, and NAESCO accreditation;
- Identify the proposed team members along with a description of each of the team members' role (include resumes as an appendix);
- Describe why your team is the best qualified to perform the work in a responsive manner;
- Describe the firm's understanding of the City's project, including those conditions, constraints, or problems that are unique to the prospective scope of work that may adversely affect either the cost or work progress (if any);
- Provide at least three (3) references with address and telephone numbers of current or past contacts for which the firm and proposed key personnel have performed (or are performing) work of similar type, scope and complexity; and
- Provide a list describing similar or related projects completed within the last five (5) years.
- Provide any relevant fee schedule for any activity anticipated to occur prior to the Energy Performance Contract for the construction and implementation phase.
- Conflict of Interest - Provide a disclosure of any past, ongoing, or potential conflicts of interest that the firm may have as a result of performing work related to this RFQ.
- Responses must not exceed 25 pages, excluding resumes and cover letter.

## **6. GENERAL REQUIREMENTS; GENERAL PROVISIONS**

Additional requirements and provision considerations that should be clearly addressed in the response include:

- A. The firm demonstrates that it can provide complete staffing of the project to produce all of the deliverables required to achieve the project goals on time and within the contractor's project schedule;
- B. The firm identifies how it is resourceful and able to obtain all of the information essential for the successful completion of the project, and that it is cooperative and will build a relationship with the City and community;
- C. Recognizes that the City will assume ownership of documents and deliverables;
- D. Graphics will be prepared and conveyed to the City preferably in ARC/GIS format or other software usable by the City;
- E. Recognizes that the contractor is responsible for making necessary investigations and examination of records. Failure to do so will not act to relieve any condition of the proposed agreement or the requirements set out in this RFQ. No request for modification of the Statement of Qualifications shall be considered after its submission on the grounds that the prospective Respondent was not fully informed as to any fact or condition.



- F. Respondent agrees that the preparation of all materials for submittal to the City and all presentations are at the Respondent's sole cost and expense, and the City will not, under any circumstances, be responsible for any costs or expenses incurred by a prospective firm. In addition, each prospective firm understands and agrees that all documentation and materials submitted will remain the property of the City and will become a public document.
- G. The City reserves the right to request additional information from any and all prospective Respondents as deemed necessary by the City in order to evaluate their qualifications. This process may not be used, however, as an opportunity to submit missing documentation or to make substantive revisions to the original submittal.
- H. All submittals will remain in effect and legally binding for at least 120 days from the date of submission.
- I. Each prospective Contractor shall sign a non-collusion affidavit. Respondents are directed not to contact members of the City Council, and failure to comply with this directive will be grounds for disqualification from the selection process.

## 7. SCHEDULE OF EVENTS

Timetable for Reviewing and Evaluating Proposals:

<b><u>Milestone</u></b>	<b><u>Date</u></b>
RFQ Release	September 15, 2021
Proposal Due Date	September 29, 2021
Anticipated Final Selection	October 6, 2021
City Council Approval	October 12, 2021
Project Start	October 18, 2021

## 8. SELECTION CRITERIA

The City RFQ Committee will be evaluating Respondent submissions with the following areas of criteria:

- Recent relevant experience in developing successful electric energy generating projects;
- The type of technology employed by the contractor;
- Expertise in successful submission of PG&E Interconnection Applications;
- Expertise in successful securing of California Energy Commission Low Interest Loans
- Sufficiency of locally-based staff resources and expertise to fully support project;
- History of successfully working with public agency stakeholders and meeting project timelines;
- Ability to maximize financial return/value and guarantee results;
- Financial strength of parent company (if any) and strength of financial guarantee;
- Understanding of the project as reflected in the response provided to the RFQ; and
- Quality of submittal.

Following the City RFQ Committee review of the responses to this RFQ, individual meetings or conference calls with Respondents may be scheduled. During the review period, the committee will analyze the qualifications, and may request additional written clarifications. The committee will review and rate the Respondent submittals using the following point system:

<b>RFQ COMMITTEE REVIEW CRITERIA</b>	<b>POINTS</b>
Completeness of Submittal	5
Fee Proposal	15
Demonstrated Ability to Perform Services	50
Project Development and Implementation Plan, Knowledge of and alignment with City priorities	20
Community Enhancement Features	10
<b>Total</b>	<b>100</b>

After evaluating all responses, City RFQ Committee may select the most highly qualified contractor to be interviewed, or may waive interviews, at its sole discretion.

The selected contractor will be recommended to the City Council for an award of a project agreement at a public meeting, unless the review committee determines that no firms are uniquely qualified to perform this task.

#### **9. RIGHT TO CHANGE OR AMEND REQUEST**

The City reserves the right to change the terms and conditions of this RFQ. The City will notify all Respondents initially provided this RFQ of any material changes via addendum by United States Postal Mail or by electronic method via email. No one is authorized to amend any RFQ requirements in any respect by an oral statement, or to make any representation or interpretation in conflict with these provisions.

#### **10. PUBLIC RECORDS**

All correspondence with the City, including responses to this RFQ, will become the exclusive property of the City and will become public records under the California Public Records Act. All documents submitted in response to this RFQ will be subject to disclosure if requested by a member of the public.

#### **11. CONTACT INFORMATION**

All communication regarding this RFQ shall be submitted in writing via email to Greg Gatzka, City Manager, at [greg.gatzka@cityofcorcoran.com](mailto:greg.gatzka@cityofcorcoran.com).

**STAFF REPORT  
ITEM #: 7-C**

**MEMO**

**TO: Corcoran City Council**

**FROM: Greg Gatzka, City Manager**

**DATE: September 9, 2021**

**MEETING DATE: September 14, 2021**

**SUBJECT: City Recognition options for Former Council Member Ray Lerma**

**Summary:**

On August 24, 2021, the City Council requested that staff bring back an agenda item to discuss and explore options to recognize former Council Member Ray Lerma.

**Recommendation:**

Consider various recognition options and provide direction to staff.

**Budget impact:**

None with this action. Any project requested by the City Council will be brought back for approval and provide all relevant City costs associated.

**Background:**

Former Council Member Ray Lerma, who passed away unexpected on January 11, 2020, was active in the Corcoran Community and left a lasting mark of community service. He served 38 years in education, and was advisor to the MEChA Club of Corcoran High School. He served his first term on the Corcoran City Council in 1994 and continued to serve through his seventh term until his passing.

City staff who knew and worked with Mr. Lerma during his years as a Council Member have often expressed their appreciation for his community service and dedication. Mr. Lerma was known for his value and appreciation of the Cesar Chavez park in Corcoran. City staff, through their own Sunshine Committee donations, recognized his value for that park and dedicated a drinking fountain with a plaque in his honor. In addition, Community Development has also been actively working on a new street being named in his honor in one of the new subdivisions.

The Corcoran City Council has a number of options to consider if the Council wishes to further recognize Mr. Lerma in the community. Possible options include, but are not limited to:

- A Memorial Brick at Christmas Tree Park.
- Creation and dedication of a new park amenity such as a bench, entrance, or arbor.
- Memorial Plaque dedication on an already planned new park feature that is not named.
- Proclamation or annual remembrance for a designated week.
- Possible partnership with CUSD and the MEChA Club for a site improvement, event or other memorial.

## MATTERS FOR MAYOR AND COUNCIL

### ITEM #: 8

### MEMORANDUM

**MEETING DATE:** September 14, 2021  
**TO:** Corcoran City Council  
**FROM:** Greg Gatzka, City Manager  
**SUBJECT:** Matters for Mayor and Council

#### UPCOMING EVENTS / MEETINGS

- September 22, 2021 (Wednesday) Tentative City Manager Meet and Greet
- September 28, 2021 (Tuesday) City Council Meeting – 5:30 PM
- September 29, 2021 (Wednesday) Assembly Member Rudy Salas Check Presentation – 10:00 AM
- October 12, 2021 (Tuesday) City Council Meeting – 5:30 PM
- October 26, 2021 (Tuesday) City Council Meeting – 5:30 PM
- October 2021 – Tentative Rededication of the Veteran’s Hall

A. City Manager’s Report:

B. Council Comments – *This is the time for council members to comment on matters of interest.*

1. Staff Referral Items

C. Committee Reports

1. Kings Waste and Recycling Agency (KWRA)
2. Kings County Association of Governments (KCAG)
3. Kings Community Action Organization



**COUNCIL REQUESTS OR REFERRAL ITEMS  
PENDING FURTHER ACTION or RESOLUTION BY STAFF**

<b>DATE</b> Sent to Council/ Request made	<b>REQUEST</b>	<b>STATUS</b>	<b>DEPARTMENT RESPONSIBLE</b> Dept/Division
01/20/21	Staff has been in contact with several members of the Corcoran Cemetery District Board. Effort is being made to coordinate a time for the requested meeting.	In progress	City Manager
09/06/20	Council requested informal meeting with two members of the Corcoran Cemetery District Board.		
06/13/20	Council directed Staff to begin preparing a public nuisance ordinance.	In progress	Community Development/Police Department
03/12/19	Council requested that Staff prepare ordinance specifically prohibiting smoking in public parks. It was recommended that the City also consider an ordinance prohibiting dogs in public parks.	In progress	Community Development